



Glenrothes Aeromodelling Club



Date	Version	Summary of Changes	Author
5 Dec 2014	1.0	Comprehensive revision. First publication.	P Brown
1 May 2023	2.0	Revised for inclusivity and committee structure.	J Stewart
6 th Dec 2024	3.0	Revised to get uniformity with rules	B. Widley

1 Name

Glenrothes Aeromodelling Club

2 Objectives

To promote the sport of building and flying model aircraft.

3 Powers

The powers of Glenrothes aeromodelling club are shown below however the committee will ensure members are fully informed and in agreement with any such decisions.

- a) To purchase, hire, lease or otherwise acquire land, premises, services, and equipment and to maintain, improve and dispose of said land, premises, and equipment as appropriate.
- b) To let, hire out or license all or any part of the club property.
- c) To provide instruction in building and flying model aircraft.
- d) To display model aircraft at local community events.
- e) To effect insurances as appropriate.
- f) To invest any funds which are not immediately required for the club's activities in such investments as may be considered low risk but appropriate and to dispose of, and vary, such investments.
- g) To liaise with other voluntary sector bodies, local authorities and other parties with a view to furthering the club's objectives.
- h) To raise funds by levying membership fees, applying for grants, accepting donations and other appropriate means.
- i) To award honoraria.
- j) To do any other thing consistent with the objectives of the club.

4 Membership

Membership of the club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation,

New member will have a probationary period of **six** months before being accepted as full members (*and hence will not have voting rights or be eligible for a committee post during that probationary period*)

The club shall have different classes of membership as shown below,

The club committee may refuse membership, or remove it, only for a good reason such as conduct or character likely to bring the club or sport into disrepute. Appeal against refusal or removal may be made to the committee.

Membership Classes will comprise ...

- a) Junior member – under 18 years of age on 1st January of the subscription year.
- b) Adult member – over 18 years on 1st January of the subscription year.
- c) The following Classes of membership can only be awarded by the committee.

- Honorary member – awarded for outstanding service to the Club. The holder is entitled to free membership.
- Associate member – someone who is considered to be an asset to the club. The position is non-fee paying and non-voting.

5 Election of Members

Application for membership should be made to the Secretary by filling in an application form which can be found on the website or obtained from the secretary and may be emailed or sent to the Secretary. Results of application for membership shall be communicated to the Applicant by the Secretary

6 Membership Cards

Membership cards will be issued to all club members. Once they have paid their subscription fee and met the conditions of para 8

7 Rules

Rules will be posted in the field shelter and on the club's website. Members will be notified when rules are updated by email.

8 Subscriptions

Club subscriptions fees shall be determined at the AGM by a members vote and be in line with covering operational costs as advised by the Treasurer.

Subscriptions shall run from 1st January to 31st December of the subscription year.

Members must provide evidence of their SAA or BMFA membership to the club secretary (*this can be by emailing or presenting a copy, of the BMFA/SAA paper membership document or by taking a photo of the BMFA/SAA membership card , both showing date for current Year, to the GAC secretary for his records.*)

9 Committee

The structure of the committee shall be as follows ...

a) *Office bearers*

Chairperson

Vice chairperson

Secretary

Treasurer/membership secretary

b) *Committee members*

An additional uneven number of **three** committee members is required.

All committee members shall be elected at the AGM to serve for one year until the following year's AGM, at which point they will stand down but are eligible for re-election. Should a

committee position become vacant, the committee may co-opt a replacement to serve until the next AGM.

10 Legal Administration

The legal administration of the any invested monies shall be dealt with by the Treasurer as agreed by Chairperson, Secretary and Treasurer to ensure correct governance of the investment.

11 Bank Account

A bank account will operate in the name of Glenrothes Aeromodelling Club.

All withdrawals from the account will require to be signed by the treasurer and countersigned by the chairperson or secretary.

12 Application of Monies

- a) All monies raised by, or on behalf of the club, will be used to further the club objectives, and for no other purpose.
- b) The committee may approve payment of reasonable out-of-pocket expenses incurred by any member acting on approved club business.
- c) The committee shall refer to the members any expenditure greater than £900 for approval of spend.

13 Annual Accounts

The club's financial year end will be thirty-first October. The treasurer shall present an audited annual statement of account to the AGM. The account will be audited by a competent member who shall not be a signatory to the bank account.

14 Amendments to Constitution

Proposed amendments may only be conducted at an AGM/EGM and must be submitted to the secretary, in writing, at least one calendar month before the AGM/EGM to ensure inclusion in the agenda.

15 Annual General Meeting

The annual general meeting will be held in December of each year.

Each member will be issued with the date of the meeting six weeks before and the agenda at least twenty-one days prior to the AGM.

Members wishing to submit an item for inclusion in the AGM agenda, must submit proposals to the Secretary in writing at least one calendar month before the AGM to ensure inclusion in the agenda.

The minimum quorum of members for any AGM will be (1/3 one third) of the voting membership.

16 Extraordinary General Meeting

The secretary shall convene an extraordinary general meeting within twenty-eight days of a resolution of committee, or of receipt of a request signed by not less than one third of the 'voting membership'. Each member will be issued with an agenda at least twenty-one days prior to the EGM. The minimum quorum of members for any EGM will be 1/3 (one third) of the 'voting membership'.

17 Voting at Meetings

Each junior, adult and honorary member present shall be entitled to one vote. In the event of a tied vote, the chairperson shall have an additional casting vote.

18 Minutes

Minutes shall be made of **all** general and committee meetings. At all meeting the minutes shall record the names of those present and be signed by the chairperson of the meeting. At all meetings, the minutes from the previous meeting shall be available for each member to view and voted upon as being an accurate representation and record of the meeting.

19 Notices

Notices required to be given to every member shall be posted by email. Member without email may request surface mail or by hand.

20 Dissolution

Should it be considered necessary or desirable to dissolve the club, an EGM will be called. On dissolution, the assets of the club shall be used to promote aeromodelling in Scotland. A Final statement of account will be issued to members. Any fund remaining in the club should be donated to a similar aeromodelling organisation.

21 Committee meetings

The committee shall hold regular *meetings to be held typically once a month but as a minimum of once every two months* for club business to be discussed.

Meetings will generally be on the last Wednesday of the calendar month, but the date and the venue notified to the committee.

The minimum quorum of committee members for any monthly meeting will be ½ (one half) plus one of the current elected committees.

22 General Meetings (*Members Meetings*)

The club shall hold five bimonthly members general meetings not including the AGM for club business to be discussed by the membership.

Meeting venue and date will be notified to the members by the Secretary.

No members general meeting shall be scheduled for December as this month is reserved for the AGM.

The minimum member for a quorum is 25% of membership but should this not be met then any required voting can be done using email to all members.

23 Complaints procedure

Should a member wish to pursue a complaint regarding the conduct of another member which cannot be satisfactorily resolved by direct action between members then a formal complaint may be submitted in writing to the secretary of the committee and should provide details of the complaint and any witnesses or corroborating evidence. The committee shall then decide what if any actions is required to be taken to resolve the matter.

24 Disciplinary Procedure

Should it appear to the committee that the conduct of a member may endanger the character, interest, good order, or reputation of the club, or if the committee receive a collaborated written complaint, then: -

- The committee may investigate and take whatever action they deem fit, Including suspension or expulsion of the offending member.
- The member in question shall be afforded the right of audience and review by the committee prior to any such a decision being reached.
- Any decision taken by the committee shall be final.

Constitution ratified and accepted at AGM 6th Dec 2025

(Signed)

Chairperson	Bob Nellies
Secretary	Duncan Gray
Treasurer	Ian Winn
V-chair/ Author	Barry Widley